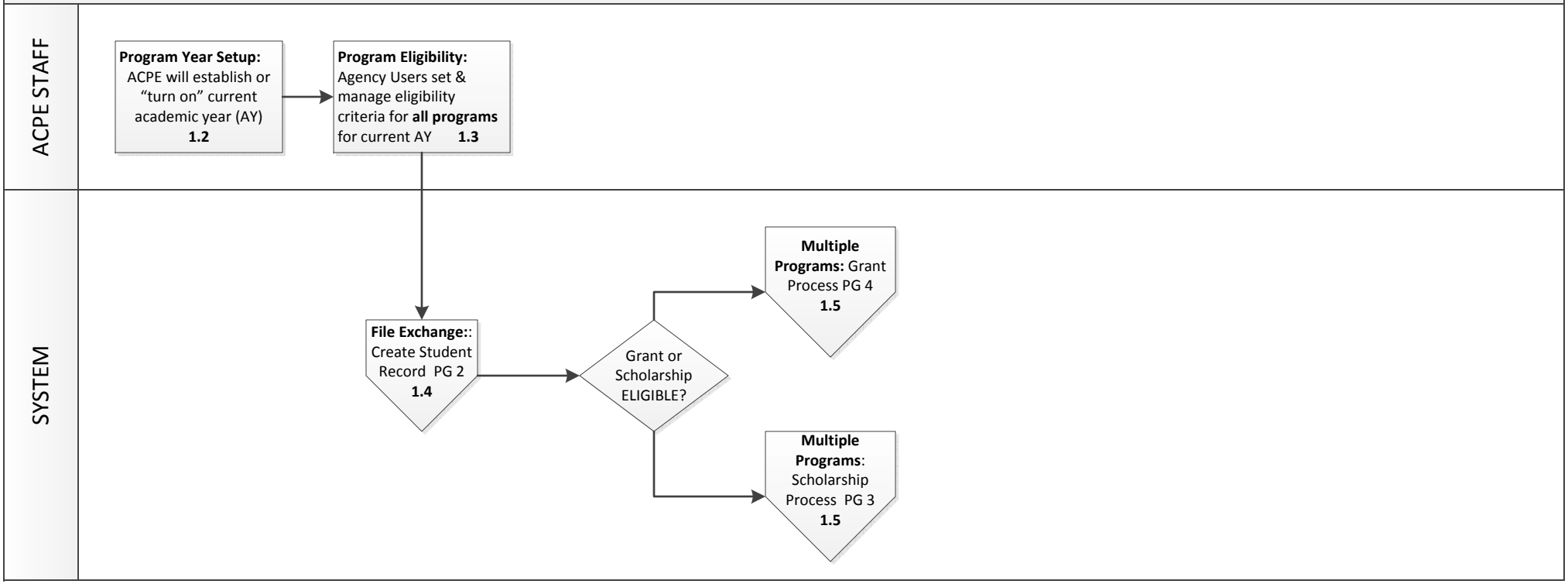
Program Year Set Up

Phase



Create Student Record

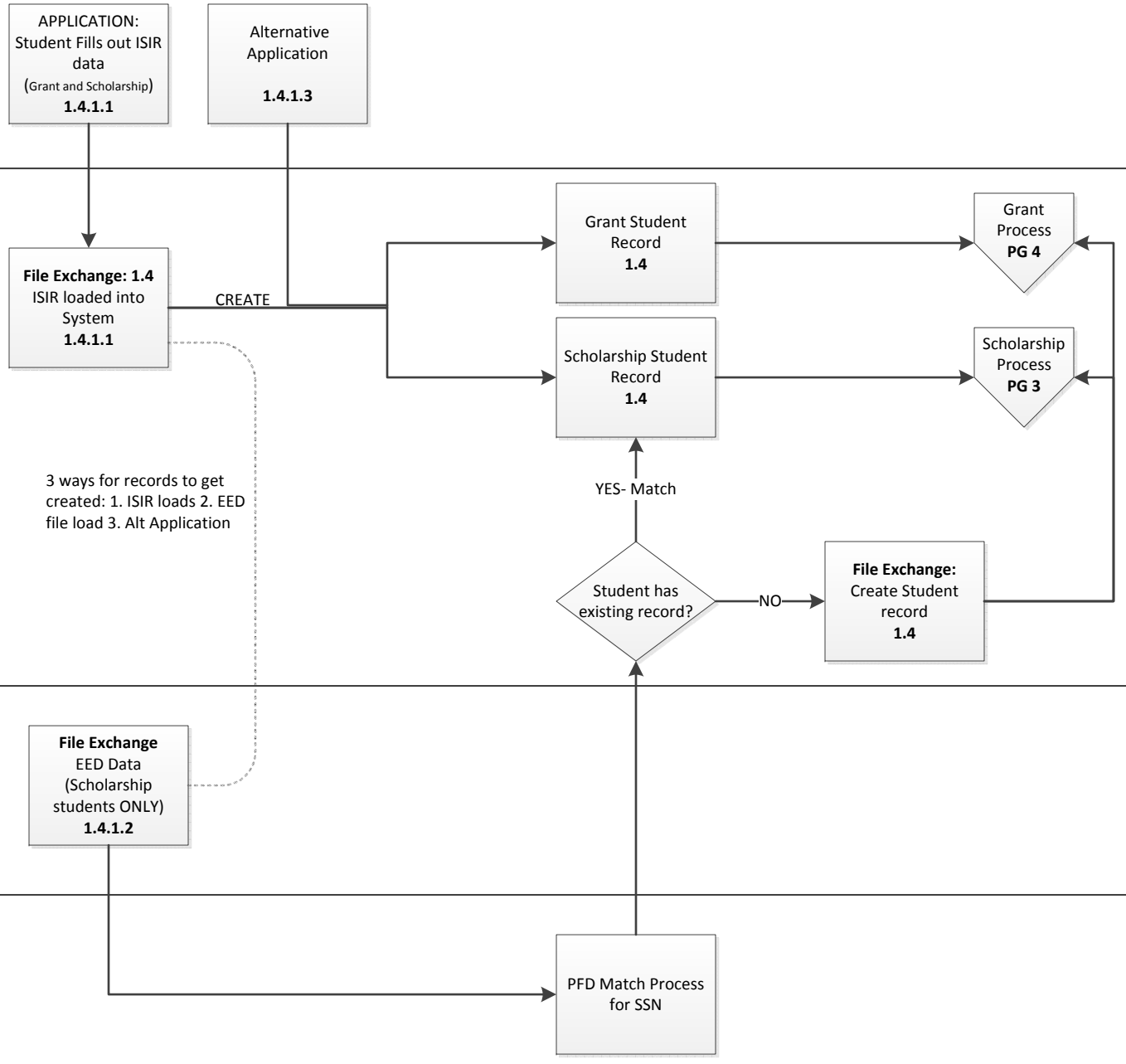
Phase

STUDENT

SYSTEM

EED

ACPE Staff



Scholarship Process

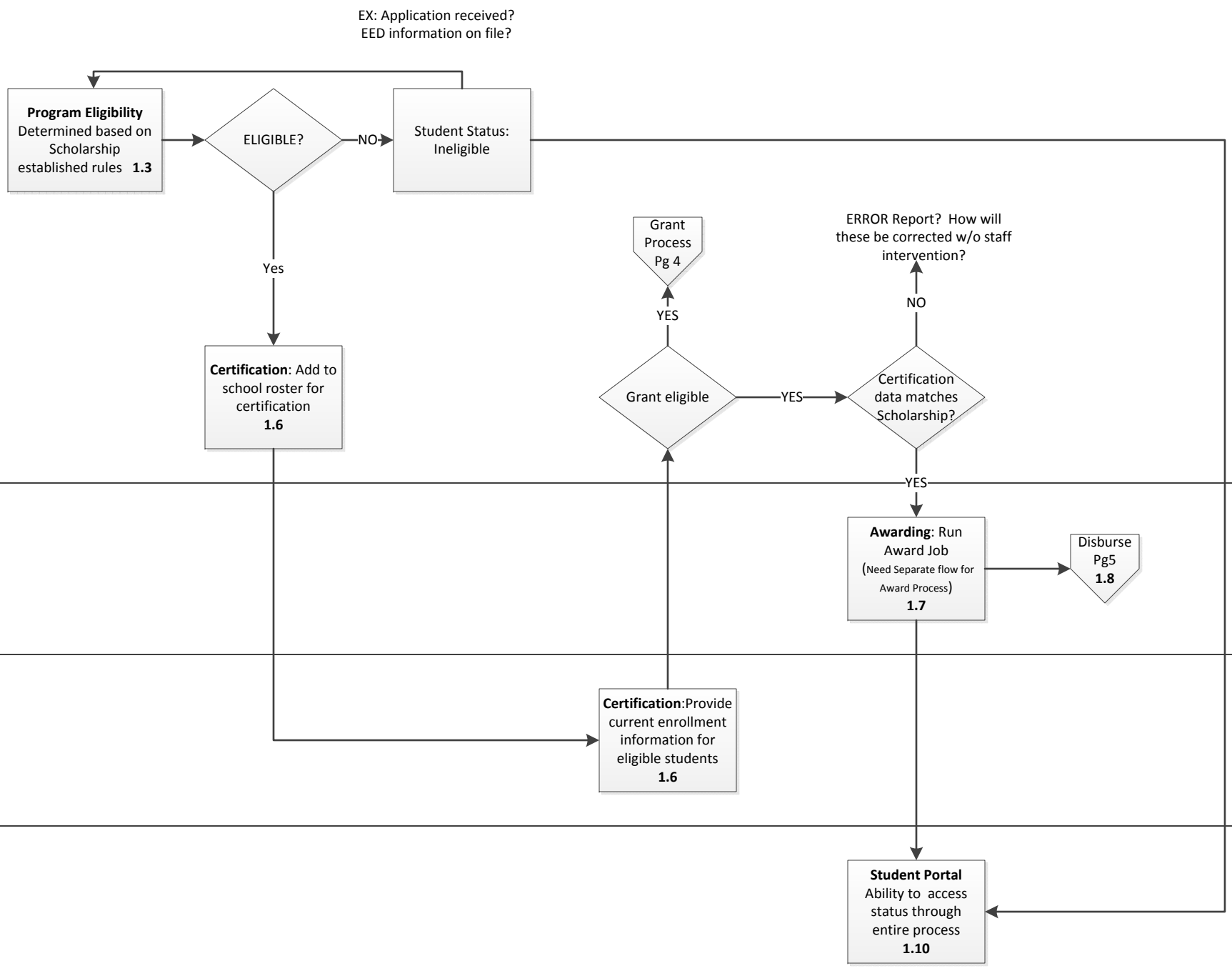
Phase

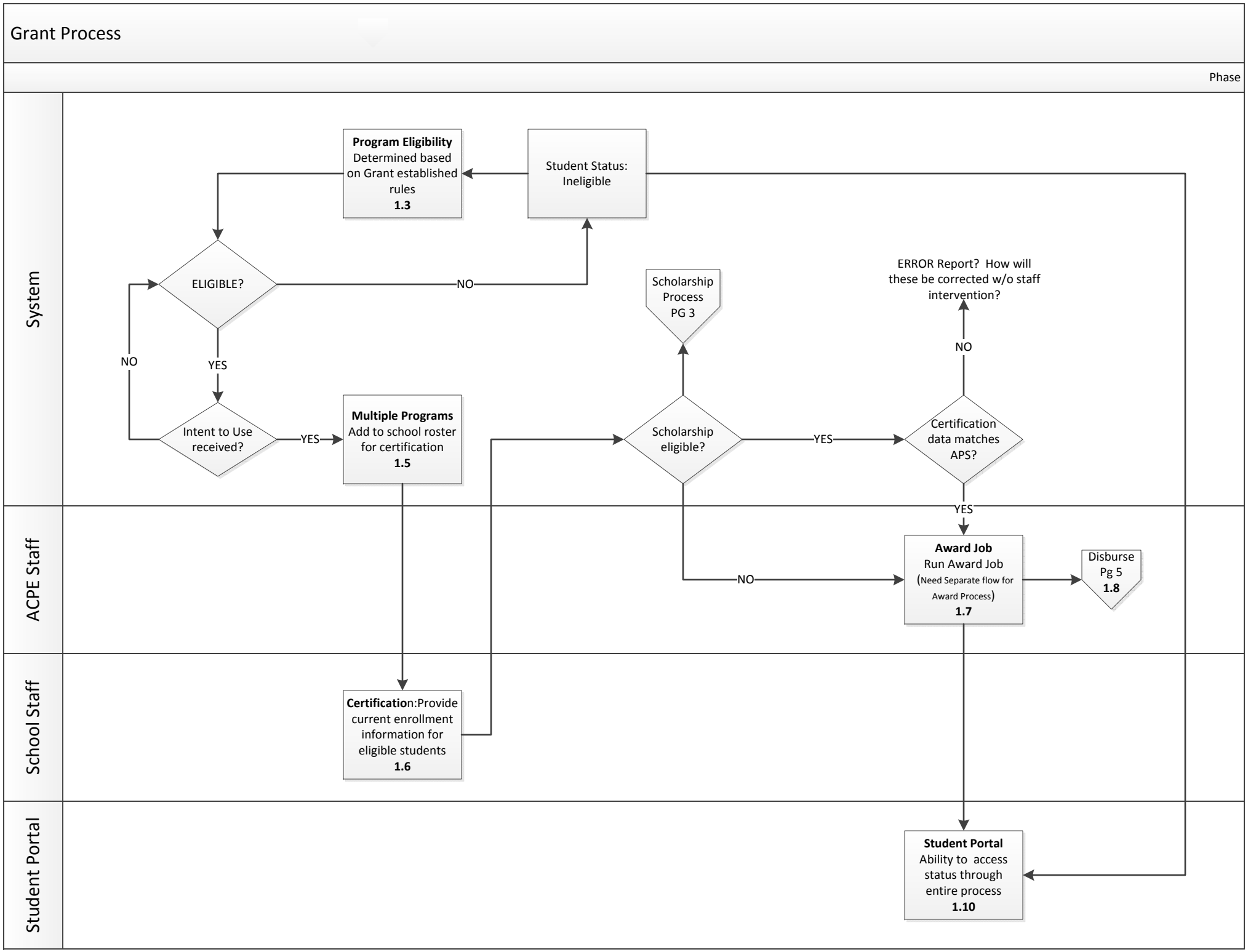
SYSTEM

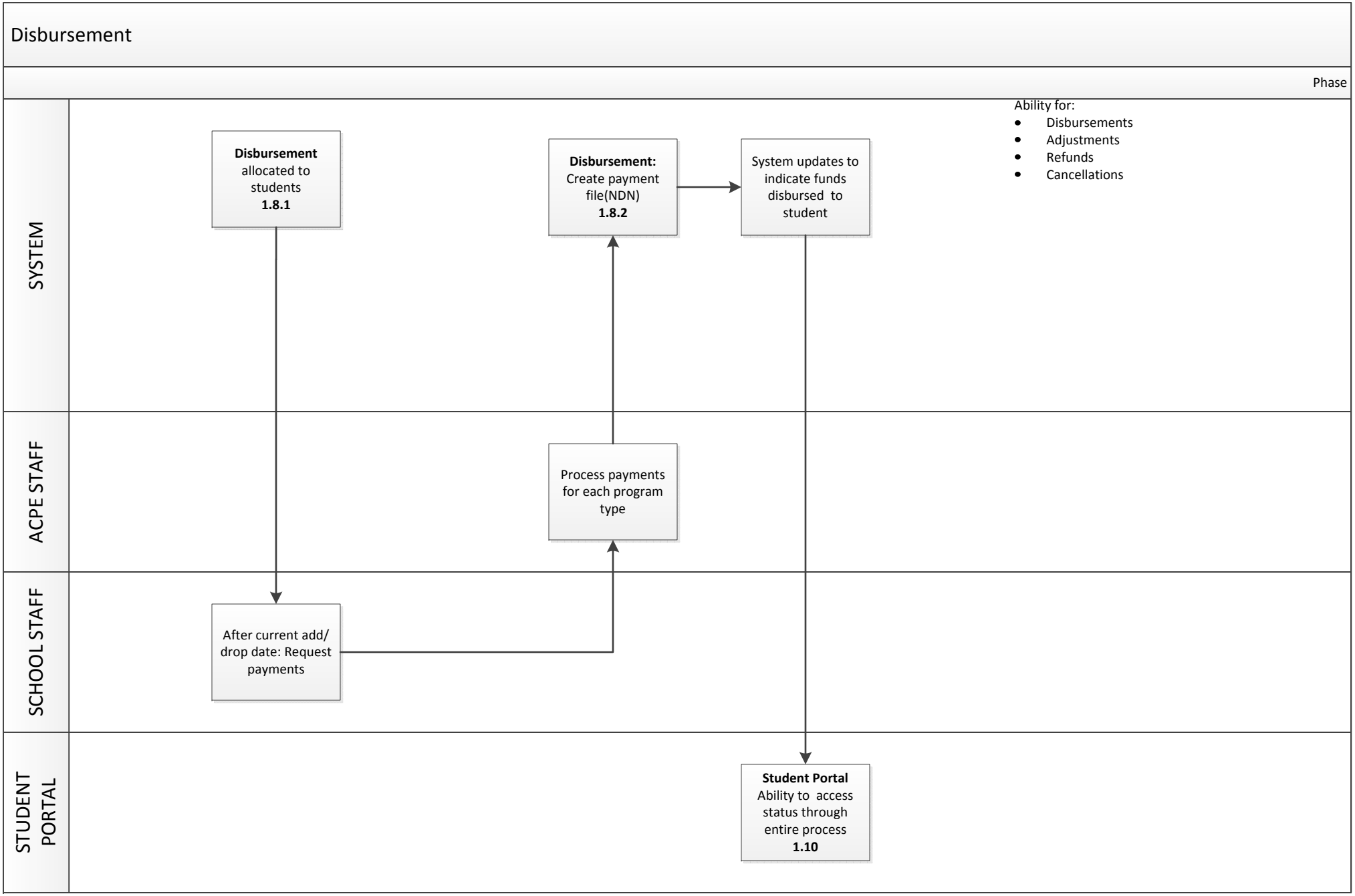
ACPE STAFF

SCHOOL STAFF

STUDENT PORTAL




Grant Process
Phase
System
ACPE Staff
School Staff
Student Portal
Program Eligibility
Determined based on Grant established rules
1.3
Student Status: Ineligible
ELIGIBLE?
NO
YES
NO
Intent to Use received?
YES
Multiple Programs
Add to school roster for certification
1.5
Scholarship Process PG 3
Scholarship eligible?
YES
NO
ERROR Report? How will these be corrected w/o staff intervention?
NO
Certification data matches APS?
YES
Award Job
Run Award Job
(Need Separate flow for Award Process)
1.7
Disburse Pg 5
1.8
Certification:Provide current enrollment information for eligible students
1.6
Student Portal
Ability to access status through entire process
1.10


Disbursement
Phase
SYSTEM
ACPE STAFF
SCHOOL STAFF
STUDENT PORTAL
Ability for:
Disbursements
Adjustments
Refunds
Cancellations
Disbursement allocated to students 1.8.1
Disbursement: Create payment file(NDN) 1.8.2
System updates to indicate funds disbursed to student
Process payments for each program type
After current add/ drop date: Request payments
Student Portal Ability to access status through entire process 1.10