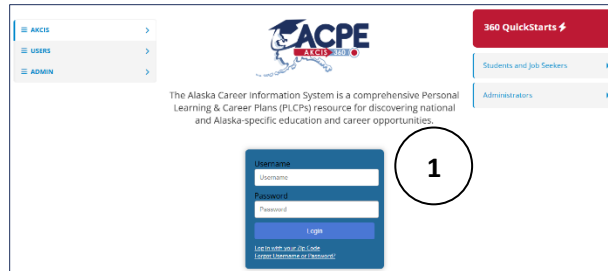
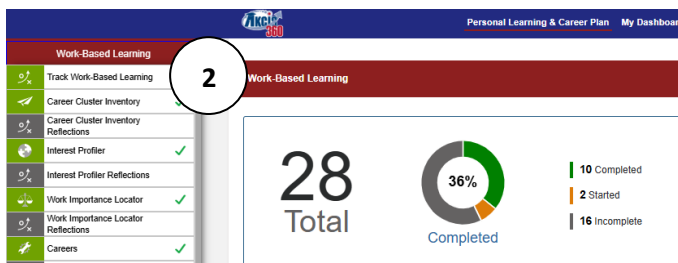


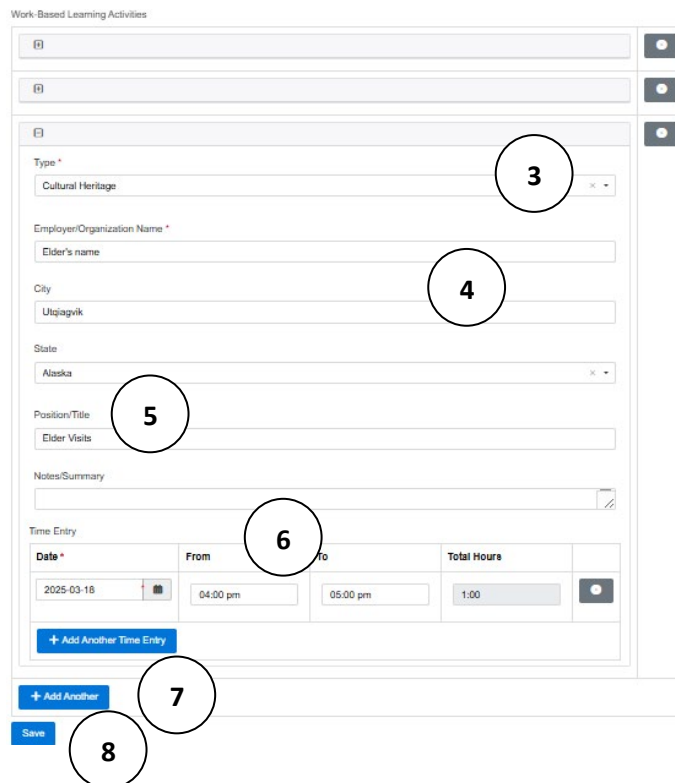
Work-Based Learning Tracker

Work-Based Learning (WBL) provides you with experience, networking opportunities, and industry relevance, increasing your chances of securing a job. Track your accomplishments and experience using this AKCIS Career Plan activity.

Track Work-Based Learning

Work-Based Learning (WBL) provides you with real-world experience, networking opportunities, and industry relevance, increasing your chances of securing a job. Employers value WBL experience on resumes as it indicates readiness for the professional world. Use the tracker below to enter your WBL accomplishments.



1. Login using your username and password at www.AKCIS.org, or use single sign-on through Clever or ClassLink.
2. Select the **Work-Based Learning Career Plan** and select the **Track Work-Based Learning** activity. This may be found other assigned Career Plans.)
3. Use the drop down menu to select the **Type** of WBL experience you earned.
4. Add **Employer/Organization** details – name, city, state.
5. Add your **Position/Title** name.
6. Enter the **Date**, and **From/To** times for your experience. The Tracker will calculate your total time for each entry.
 - Select the **+Add Another Time Entry** for additional dates/times.
7. Select **+Add Another** to record additional WBL experience(s). Repeat steps 3-7.
8. Select **Save** to keep this record.
9. Select **Export PDF** to share your WBL record(s) with your teacher/supervisor.

