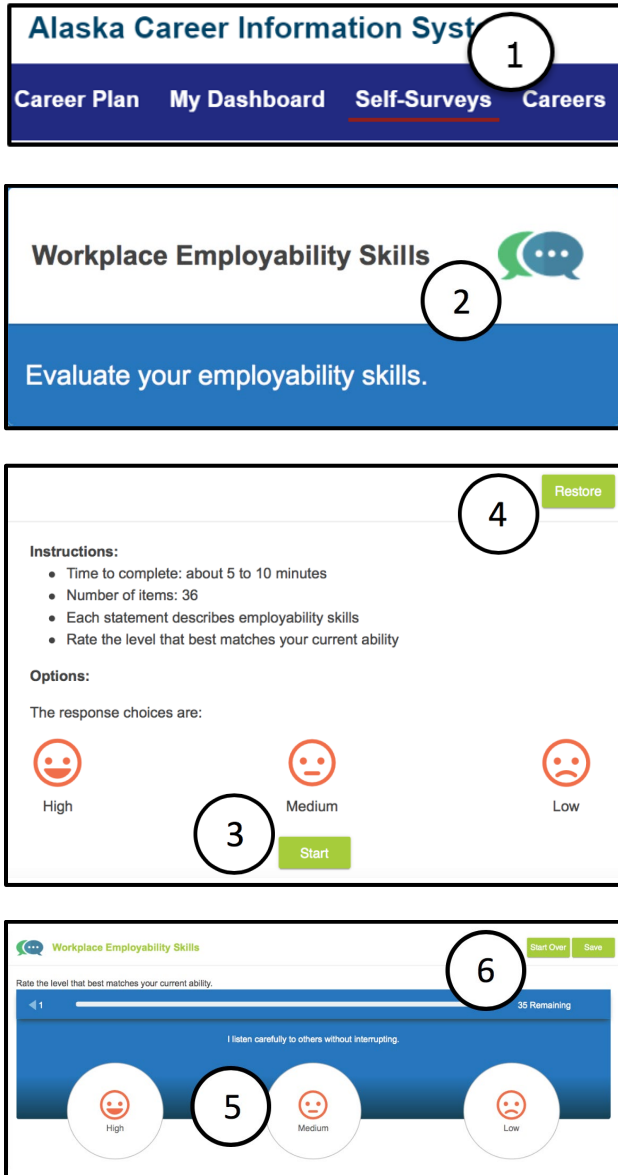


The Workplace Employability Skills Self-Assessment helps you evaluate your employability skills. Employability skills are things like professionalism, collaboration, and ethical practices. These are skills employers look for when hiring.



Alaska Career Information System

Career Plan My Dashboard **Self-Surveys** Careers

Workplace Employability Skills

Evaluate your employability skills.

Restore

Instructions:

- Time to complete: about 5 to 10 minutes
- Number of items: 36
- Each statement describes employability skills
- Rate the level that best matches your current ability

Options:

The response choices are:

High Medium Low

Start

Workplace Employability Skills Start Over Save

Rate the level that best matches your current ability.

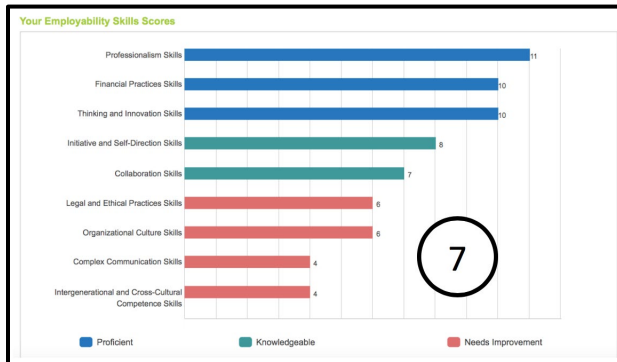
35 Remaining

I listen carefully to others without interrupting.

High Medium Low

Instructions

1. Login to AKCIS 360 and select the **Self-Survey** tab at the top of the screen.
2. Select **Workplace Employability Skills**.
3. Select **Start** to begin the survey.
4. Select **Restore** to see results from a previously taken survey.
5. Select the facial expression of the level that best matches your current ability to answer each item.
6. Start the survey over or save your progress by selecting the **Start Over** or **Save** buttons.



7. Your results display when the self-survey is completed.

8. Select an employability skill to read its description and learn more about that skill.

