

**TOPICS:****PG 1... APS Eligibility****PG 2... ASAP Tracking APS****PG 3... Homeschool, FAFSA****PG 4... APS Disbursement****PG 5... General Questions, School District Questions****CONTACT KEY:****ACPE:** Alaska Commission on Postsecondary Education**APS:** Alaska Performance Scholarship**ASAP:** Alaska Student Aid Portal**DEED:** Alaska Department of Education & Early Development**FAO:** Financial Aid Office**FAFSA:** Free Application for Federal Student Aid**SC:** ACPE Success Center

APS Eligibility

APS ELIGIBILITY DEFINITIONS

INITIAL ELIGIBILITY = A student who meets APS eligibility requirements upon high school graduation.**CONTINUING ELIGIBILITY** = After receiving their first two APS disbursements, students must meet specific requirements for future payments including minimum enrollment and GPA requirements.**IC** = Initial & Continuing Eligibility**CIRCUMSTANCE****WHAT DO I DO NEXT?****CONTACT****1. My counselor said I'm eligible for APS but my ASAP account says ineligible. What do I do?****INITIAL ELIGIBILITY**

- If **BEFORE AUGUST 15** of student's graduation year: *Contact high school counselor to find out what APS eligibility was reported*
- If **AFTER ELIGIBILITY REPORT** was sent to district: *Check with district office (usually 3 business days after data received)*

High School
District Office**2. Why does my account say I'm ineligible for APS?**Student reviews ASAP account to determine if reason is based on **SCHOOL CERTIFICATION:****INITIAL ELIGIBILITY**

- If **NO**, refer to School District
- If **YES**, refer to FAO

DEED
FAO**CONTINUING ELIGIBILITY**

- If **YES**, refer to FAO
- If **NO**, refer to ACPE (ACPE can determine ineligibility) → *Other*

FAO
ACPE**3. I am eligible for a CTE award only and enrolled in courses but I am showing ineligible on ASAP.****IC**Differentiated Collegiate and CTE APS awards are for students who became eligible **PRIOR TO THE CLASS OF 2024** (after Class of 2024 there is no distinction between Collegiate & CTE APS awards)

FAO

4. Why am I showing ineligible due to residency status?**IC**

- Student Residency Requirement not met – *Update FAFSA*
- Ineligibility due to residency status may be due to information entered on your FAFSA or how your postsecondary institution certified your eligibility.

ACPE
ACPE**5. Can I provide documentation that I'm eligible for APS?****INITIAL ELIGIBILITY**

- **PUBLIC SCHOOL:** Student attending Alaska public high schools
- **PRIVATE HOME SCHOOL:** Students attending private home school not associate with a school district (request "Private Home School Determination" application)

District Office
DEED

6. I graduated in 2023 (or prior), can I now qualify for APS under the new requirements?



The new APS eligibility requirements are effective for the **CLASS OF 2024 AND BEYOND** (previous classes prior to 2024 are not APS eligible under the new requirements)

ACPE or DEED

7. I graduated in December. Why is my eligibility for APS not showing in ASAP?

INITIAL
ELIGIBILITY

ACPE does not receive high school eligibility until **MID-AUGUST**. Eligibility is not updated mid-year (watch your account on ASAP)

DEED

8. How can I qualify for an extension of my APS eligibility?



Contact ACPE

ACPE

9. Where can I send appeals or complaints related to eligibility?



Contact ACPE

ACPE

ASAP Tracking

CONTINUING ELIGIBILITY = After receiving their first APS disbursement, students must meet specific requirements for future payments including minimum enrollment and GPA requirements.



Initial & Continuing Eligibility

APS ELIGIBILITY DEFINITIONS

CIRCUMSTANCE

WHAT DO I DO NEXT?

CONTACT

1. How do I find my APS level?



Access your account on ASAP: [Alaska Student Aid Portal Create Account](#)

ASAP

2. Did you receive my application?



● **TITLE IV INSTITUTIONS:** FAFSA is required to receive APS

ACPE

● **NON-TITLE IV INSTITUTIONS:** Students submit Alternative APS Application from ASAP account

ASAP

● **PRIVATE HOME SCHOOL:** Application related to private home school submitted to DEED

DEED

● **FAFSA** — contact ACPE

ACPE

3. Can I create an account?



YES — Create ASAP account here: [Alaska Student Aid Portal Create Account](#)

ASAP

4. Why does ASAP say I am not meeting Continuing Eligibility (CE)?

CONTINUING
ELIGIBILITY

ACPE can troubleshoot, but continuing eligibility is certified by the FAO at the school where disbursements were sent.

(Certification)
(Troubleshooting)

FAO
ACPE

5. ASAP account questions



Contact ACPE

ACPE

6. Why does ASAP show I am APS eligible, but I have not been awarded yet?



ACPE does not disburse APS until the institution/ FAO has certified the student's enrollment.

(Certifies)
(Disperses Funds)

FAO
ACPE



Homeschool

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APS ELIGIBILITY DEFINITIONS

CIRCUMSTANCE	WHAT DO I DO NEXT?	CONTACT
1. I graduated from a home school program not associated with a public high school. How do I apply for APS?	INITIAL ELIGIBILITY <ol style="list-style-type: none"> Complete the application: APS PRIVATE/HOMESCHOOL ELIGIBILITY DETERMINATION Return application and supporting documentation to address on form (<i>NOTE: Determine if it is an actual private home school OR a district correspondence</i>) 	DEED
2. Where are the APS forms?	IC <ul style="list-style-type: none"> APS forms for PRIVATE HOME SCHOOL students APS Alternative Application for NON-TITLE IV institutions 	DEED or ACPE Forms page ASAP
3. Alternative application questions	IC Contact ACPE	ACPE

FAFSA

IC = Initial & Continuing Eligibility

APS ELIGIBILITY DEFINITIONS

CIRCUMSTANCE	WHAT DO I DO NEXT?	CONTACT
1. My parents are unable to log into their FAFSA account. What should we do?	IC Troubleshoot <i>StudentAid.Gov</i> account access: <ul style="list-style-type: none"> Federal Student Aid ACPE Success Center OR ACPE FAFSA Completion video tutorial on troubleshooting (acpe.alaska.gov/fafsa) 	FAFSA ACPE
2. My parents do not want to provide any financial information	IC Depending on a student's circumstances, they may be able to complete the FAFSA without a contributor. Contact ACPE Success Center for assistance (acpe.alaska.gov/success-center) or visit ACPE's FAFSA page for a listing of Financial Aid Office Contact Information (acpe.alaska.gov/fafsa)	ACPE SC (or FAO)
3. I need assistance filling out the FAFSA, who can help?	IC <ul style="list-style-type: none"> ACPE Success Center (acpe.alaska.gov/success-center) FAFSA Completion Resources (acpe.alaska.gov/fafsa) 	ACPE SC FAFSA



APS Disbursement



APS ELIGIBILITY DEFINITIONS



CIRCUMSTANCE	WHAT DO I DO NEXT?	CONTACT
1. I'm enrolled full-time but I am receiving less than the full amount. Where is the rest of the funding?	Disbursement amount based on FAO student enrollment certification. Contact the FAO at your institution	FAO
2. I received the Notification – Time to Apply APS but I have already completed the FAFSA. What should I do?	Student should check their STUDENTAID.GOV account: <div> <div> 1. Ensure FAFSA is complete and submitted 2. Ensure FAFSA does not show need for additional documentation or verification </div> <div> ● If (1) OR (2) is NOT verified, refer to FAFSA ● If all is verified complete, refer to ASAP account for updates </div> </div>	<div>FAFSA</div> <div>ASAP</div>
3. When will funds be sent to my school? (Where is my money?)	ACPE does not disburse APS until the institution/FAO has certified the student's enrollment. <div> (Certifies) → FAO (Disperses Funds) ACPE </div>	
4. I received APS last semester, why aren't I receiving it this semester?	Disbursement amount is based on FAO student enrollment certification. Contact the FAO at your institution. <div> (Certifies) → FAO (Disperses Funds) ACPE </div>	
5. Why was part or all of my APS disbursement sent back to ACPE?	Disbursement amount is based on FAO student enrollment certification. Contact the FAO at your institution	FAO
6. Am I eligible for a summer disbursement?	Disbursement amount is based on FAO student enrollment certification. Contact the FAO at your institution. <div> (Certifies) → FAO (Disperses Funds) ACPE </div>	
7. I will be studying abroad/internationally. Can I use my APS for that?	APS can only be used at an eligible Alaska institution or training provider (A student must be paying tuition to an eligible Alaska institution to receive APS. Check with your FAO for tuition payment details)	FAO



General Questions

APS ELIGIBILITY DEFINITIONS 

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CIRCUMSTANCE	WHAT DO I DO NEXT?	CONTACT
1. General APS Questions	APS website: aps.alaska.gov	ACPE <u>or</u> DEED
2. APS Step-Up Provision	IC An APS-eligible student may qualify for the Step-Up Provision after TWO CONSECUTIVE SEMESTERS OF FULL-TIME (15+CR) ATTENDANCE AND EARNING A QUALIFYING GPA	ACPE <u>or</u> FAO
3. APS Initial Eligibility (IE)	INITIAL ELIGIBILITY Contact District or DEED	DEED <u>or</u> District
4. APS Continuing Eligibility (CE)	CONTINUING ELIGIBILITY <ul style="list-style-type: none"> ● ACPE primary contact ● FAO (referred to depending on question and information required) 	ACPE FAO

School District

IC = Initial & Continuing Eligibility

APS ELIGIBILITY DEFINITIONS 

CIRCUMSTANCE	WHAT DO I DO NEXT?	CONTACT
1. What high school courses are APS eligible?	IC Direct to Education and Early Development (DEED) (felicia.swanson@alaska.gov)	DEED
2. Can we receive posters/checklists to distribute to students?	IC ACPE's Communications & Outreach Department	ACPE
3. School district has a student that was reported ineligible in error. Who do we contact?	IC Direct the school district to send correct file to DEED (felicia.swanson@alaska.gov)	DEED
4. How do we provide an updated/corrected file?	IC Contact DEED (felicia.swanson@alaska.gov)	DEED
5. When do students qualify for Step-Up?	IC An APS-eligible student may qualify for the Step-Up Provision after TWO CONSECUTIVE SEMESTERS OF FULL-TIME (15+CR) ATTENDANCE AND EARNING A QUALIFYING GPA.	ACPE <u>or</u> FAO

OTHER APS RESOURCES:



**General
APS FAQ**



**APS
Checklist**



**APS Eligible Institutions
& Training Providers List**

